

How to Complete a FedEx International Air Waybill

The FedEx International Air Waybill can be used for the most commonly requested services, such as FedEx International Priority[®], FedEx International First[®] and FedEx 10kg and 25kg Boxes.

To ship International Priority[®] Freight, Dangerous Goods, Broker Select and Letter of Credit, please use the [FedEx Expanded Service International Air Waybill](#).

Use the brief checklist to make sure you complete every part correctly. When completing a FedEx International Air Waybill please type or print clearly, pressing hard with a ball-point pen.

1. From

Enter the date and the sender's FedEx Account Number, name, phone number, complete address, and VAT/TURN number for IntraEuropean shipments. If you would like an account, call your local FedEx office.

1 From <i>Please print and press hard.</i>			
Date	8/15/03	Sender's FedEx Account Number	9999-9999-9
Sender's Name	Michel Dupont	Phone	33 12 34 56 78
Company			
Address	Avenue Victor Hugo, 80		
Address			
City	Toulouse	State Province	
Country	FR	Postal Code	31100
Sender's VAT / TURN Number <small>REQUIRED for IntraEuropean Shipments</small>	123456789123		

2. To

Enter recipient's name, phone number, complete address (including ZIP/Postal code), and tax ID number. Post office addresses are acceptable to select countries if a telephone, fax, or telex number is included.

2 To

Recipient's Name **Tim Roth** Phone **293-555-2090**

Company **The Fuller Company**

Address **40 Wellington Court**

Address **Brighton Road**

City **Crawley** State/Province **West Sussex**

Country **UNITED KINGDOM** ZIP/Postal Code **RH119BP**

Recipient's Tax ID number for Customs purposes
 eg. GST/VAT/IVA/IRP, or as locally required **V.A.T. 333 4444 22**

3. Shipment Information

This information does not replace a Commercial Invoice on shipments for which that document is required.

Total Packages, Weight, Dimensions Enter total number of packages in shipment, total weight of shipment (lbs. or kg), and shipment dimensions (length, width, and height in inches or centimeters).

3 Shipment Information For EU Only: Tick here if goods are not in free circulation and provide CI

Total Packages **1** Total Weight **30** lbs. kg DIM L / W / H in. cm

Commodity Description REQUIRED	Harmonised Code	Country of Manufacture	Value for Customs REQUIRED
Software technical	4901.9	FR	\$400
Manuals	9.0050		
Total Declared Value for Carriage (Specify Currency) \$400		Total Value for Customs (Specify Currency) \$400Euros	

Commodity Description Enter a complete description of each commodity and indicate if it is for resale or not.

Harmonised Code Enter the Harmonised System Tariff Number for each commodity in the shipment.

Country of Manufacture Enter the country where each commodity was produced.

Total Value for Customs (*Required by Customs officials for possible assessment of duties and taxes.*) This amount represents the selling price or fair market value (even if not sold) of the contents of your shipment and must be equal to or greater than the "Total Declared Value for Carriage." This amount must agree with the value shown on the commercial invoice. Note: For information/assistance regarding shipments of high intrinsic value items, call your local FedEx office.

Total Declared Value for Carriage (*Required by FedEx to help determine transport liabilities.*) Unless the sender enters a higher Declared Value for Carriage on the Air Waybill, the liability of FedEx is limited to the higher of a) the amount provided by the applicable

international treaty, or b) twenty-two (22) Euro per kilogram. The Declared Value for Carriage cannot exceed the Declared Value for Customs.

For EU Only: Tick here if goods are not in free circulation and provide C.I.

4. Express Package Service

Select the desired service for shipping:

The screenshot shows a form titled "4 Express Package Service" with a weight limit of "Packages up to 150 lbs./68kg" and a note "For packages over 150 lbs./68kg, see the FedEx Expedited Service Int'l. Air Weight". It contains several checkboxes: "FedEx Intl. Priority" (checked), "FedEx Intl. First" (available to select in certain higher rates apply), "FedEx Intl. Economy" (FedEx Envelope and FedEx Pak rates not available), and "NEW FedEx Europe First" (option for FedEx Intl. Priority, next day early morning delivery is shown in select Europe destinations, extra fees apply).

FedEx Intl. Priority Customs-cleared delivery to more than 200 countries typically in 1, 2, or 3 business days.

FedEx Intl. First Customs-cleared delivery as early as 8 a.m. on the next business day. Please check [Global Transit Time](#) or call us for available ZIP/Postal codes.

FedEx Intl. Economy Customs-cleared delivery typically in 4 to 5 business days (2 to 3 business days for Canada shipments).

FedEx Europe First Premium door-to-door, Customs-cleared (where applicable), IntraEuropean, nextday, IP service option with early morning delivery by 9 a.m., 9:30 a.m., or 10 a.m. depending on the destination ZIP/Postal code. Please check [Global Transit Time](#) or call us for available ZIP/Postal codes.

5. Packaging

Select the packaging used for shipping: FedEx Envelope, FedEx Pak, FedEx Box, FedEx Tube, or Other. FedEx 10kg Box and FedEx 25kg Box are unique packaging options allowing you to ship the allotted weight using special pricing and are only available for FedEx Intl. Priority and FedEx Europe First service option.

The screenshot shows a form titled "5 Packaging" with a note "For FedEx Intl. Priority and FedEx Europe First only". It contains checkboxes for "FedEx Envelope", "FedEx Pak", "FedEx Box" (checked), "FedEx Tube", "Other", "FedEx 10kg Box*", and "FedEx 25kg Box*".

6. Special Handling

(Optional) If you would like FedEx to hold your shipment at a FedEx location or would like

Saturday delivery, check/tick the appropriate box. Hold at FedEx Location is available with FedEx Intl. Priority and FedEx Intl. Economy only. Saturday delivery is available to select locations for FedEx Intl. Priority only.

6 Special Handling	
<input type="checkbox"/> HOLD at FedEx Location <small>Available for FedEx Intl. Priority and FedEx Intl. Economy only</small>	<input type="checkbox"/> SATURDAY Delivery <small>Available to select locations for FedEx Intl. Priority only</small>

7a. Payment

Bill transportation charges to: Select the desired method of payment for transportation charges by checking/ticking the appropriate box. Not every option is available to all destinations.

- To bill sender, sender's FedEx Account Number must be provided in section 1.
- To bill recipient, enter the recipient's FedEx Account Number (if known).
- To bill third party, enter third party's FedEx Account Number.
- To pay by credit card, enter the card number and expiration date.
- At some locations or in some pickup areas cash is not accepted.

7a Payment <i>Bill transportation charges to:</i>	
<small>Enter FedEx Acct. No. or Credit Card No. below.</small>	
<input checked="" type="checkbox"/> Sender Acct. No. in Section 1 will be billed.	<input type="checkbox"/> Recipient <input type="checkbox"/> Third Party <input type="checkbox"/> Credit Card <input type="checkbox"/> Cash Cheque
FedEx Acct. No. _____	FedEx Use Only
Credit Card No. _____	
Credit Card Exp. Date _____	

7b. Payment

Bill duties and taxes to:

Select your desired method of payment for duty and tax charges by checking/ticking the appropriate box (same procedure as transportation). All shipments, including personal, gift, and "exempt" items, can be subject to Customs charges. FedEx does not estimate Customs charges. If the recipient or third party fails to pay duties and taxes, the sender is responsible for payment.

7b Payment <i>Bill duties and taxes to:</i>		<small>ALL shipments can be subject to Customs charges, which FedEx cannot estimate prior to clearance.</small>
<small>Enter FedEx Acct. No. below.</small>		
<input checked="" type="checkbox"/> Sender Acct. No. in Section 1 will be billed.	<input type="checkbox"/> Recipient <input type="checkbox"/> Third Party	
FedEx Acct. No. _____		

8. Your Internal Billing Reference

(Optional) Enter sender's internal billing reference information. The first 24 characters will appear on your invoice.

8 Your Internal Billing Reference P.O. 1234	First 24 characters will appear on invoice.
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9. Required Signature

This Air Waybill must be signed by the sender or company representative.

9 Required Signature Use of this Air Waybill constitutes your agreement to the FedEx Conditions of Carriage for EMEA, an extract of which is reproduced on the back of this Air Waybill, and you represent that this shipment does not contain dangerous goods. Certain international treaties, including the Warsaw Convention, may apply to this shipment and limit our liability for damage, loss, or delay, as described in our Conditions of Carriage for EMEA. Sender's Signature: <u>Mickel Dupont</u> This is not authorization to deliver this shipment without a recipient signature.
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Other Documentation That May Be Required

Commercial Invoice

Required by Customs officials in countries around the world for shipments of most non-document commodities; however, requirements vary by country and according to such factors as size, weight, quantity, value, and origin. For information/assistance, please visit our Web site at fedex.com or call your local FedEx office.

Keep the Sender's Copy (top ply) of this Air Waybill for your records. All remaining plies should accompany your envelope or shipment.

Questions? Visit our Web site at fedex.com or call your [local FedEx office](#). Not all options available to all location